

UNITED STATES GOVERNMENT

# Memorandum

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CONFIDENTIAL

TO : ADTR

DATE: 30 November 1965

FROM : C/OS/TR

SUBJECT: Weekly Activities Report #38  
23 - 29 November 1965

A. SIGNIFICANT ITEMS

Nothing to report.

B. OTHER ITEMS

25X1 All matters of importance have been or are being reported by separate memoranda. Attached are Weekly Activities Reports from Headquarters Training, [redacted] and Training Assistance Staff.

25X1

Attachments as stated

25 YEAR RE-REVIEW

25X1

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29 November 1965

MEMORANDUM FOR: Chief, Operations School

SUBJECT : Weekly Activities Report No. 38  
23 - 29 November 1965

A. SIGNIFICANT ITEMS

25X1

25X1 Two unique courses began this week, the first running of the Operational [redacted] and the second presentation of the [redacted] Operations Seminar (see below).

B. OPERATIONS FACULTY

1. Support Services Course No. 2

Support Services Course No. 2 completed the Finance and Logistics phase on Wednesday, 24 November. Beginning today the course moved to Headquarters for its sixth, seventh, and eighth weeks. It will be presented in Room 1A-13. The students apparently did well in their Finance instruction; however, the results were not the best in Foreign Travel.

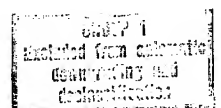
2. Counterintelligence Familiarization Course No. 49

CI Fam No. 49 was completed by twelve students on Wednesday, 24 November, because of the Thanksgiving Holiday. The course was shortened by two days and re-fashioned to include certain ideas which will bring the course closer to the plans for its future reorganization.

3. Scientific and Technical Operations Course No. 4

S&T No. 4 is in its third and final week and will be devoted to field trips to the George C. Marshall Space and Flight Center, the Brookhaven National Laboratory, Ft. Detrick, and the National Photographic Interpretation Center. Contrary to my report of the previous week (Ref. WAR No. 37, Para B.5.), most of the students who were "drafted" into the course at the last minute appear apathetic. The small group of about four or five students who were originally scheduled for the course are those who appear most interested and enthusiastic.

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25X1 4. [redacted]

25X1 On Monday, 29 November, [redacted] began in Room 503. This represents  
25X1 a milestone since to the best of our knowledge it is the second attempt in OTR's  
25X1 history to present an [redacted] It also represents the implementation  
25X1 of a training requirement received from the Clandestine Services Training Advisory  
Board ten months ago. A total of eight carefully selected students are enrolled  
in the course. The course began with keynote speeches by Messrs. [redacted]  
[redacted], CI Staff.

25X1 5. [redacted] Seminar No. 2

On Monday, 29 November, the second [redacted] Ops Seminar began in  
Room 1D-1601 Headquarters. The seminar is being conducted jointly by OTR  
and CA Staff, Branch 5. A total of 19 students are enrolled in the course.

25X1 6. Other Activities

25X1 a. [redacted]

25X1 The interim week of the [redacted] at Headquarters ended on 26 November  
25X1 This program continues to stumble along and because of the split responsibilities  
of [redacted] and OTR, plus the ad hoc piecemeal program, careful re-appraisal is  
strongly recommended prior to accepting any similar requirement in the future.

25X1 c. Assistance to the Intelligence School

25X1 Messrs. [redacted] have made presentations on the  
Clandestine Services to the Intelligence Review Course No. 11.

d. C/OS/TR Briefings on HT Courses

25X1 (1) On Friday, 26 November, [redacted] and CH/OS/TR briefed  
C/OS/TR on the Information Reporting, Reports and Requirements Course and the  
Information Reports Tutorial. C/OS/TR indicated his general approval with  
content and method of presentation of both Courses.

25X1 (2) On Monday, 29 November, [redacted] and  
CH/OS/TR met with C/OS/TR to discuss the proposed revised CI Operations Course.  
[redacted] prepared a general outline of the course. Additional meetings will  
be held to work out the details after which it will be presented to the AD/TR.

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C. OPERATIONS SUPPORT FACULTY

1. Operations Support Course No. 68

a. Operations Support Course No. 68 was completed on 26 November. The student group indicated the objectives of the course were met. The group was a mixture of new employees as well as several individuals with overseas experience.

b. Several of the "old timers" commented that the course was most worthwhile, it served to bring things up to date, and it was too bad they had not had similar training prior to their overseas assignment.

2. Finance and Logistics Course No. 58

F&L Course No. 58 with an enrollment of twelve full-time students and two auditors started Monday, 29 November 1965. [ ] is taking over the Logistics week, and [ ] is assisting him to assure a smooth transition.

3. Other Items

a. On 23 November a request was received from WH Division for emergency tutoring in Cables and Dispatches on 24 and 26 November as a "girl" was leaving Sunday, 28 November on TDY to assist one of the field stations, though "she had no training". Unfortunately the staff members on duty were obligated in the Operations Support Course and the Support Career Trainee program.

b. On 26 November 1965 [ ] lectured to a group of [ ] sponsored contractees assigned to Vietnam on Financial Management. The lecture covered Safeguarding of Cash, Use of Commodity Assets and Commodity Exchange Assets, Emergency Conditions, Caching, Receipts, and Agent Accounting and Management.

D. ADMINISTRATION

[ ] Ops Support Faculty, left OTR on Friday, 26 November, and has gone to [ ] for training to prepare for her overseas assignment with the FE Division.

[ ]  
Chief, headquarters training

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